



CULTURE GUIDELINES, AMENITIES,
INDEPENDENT CONTRACTOR
DESCRIPTION AND MORE

SALON 501

INDEPENDENT CONTRACTOR CULTURE GUIDELINES

CONTRACTOR POSITIONS AVAILABLE

FULL/PART TIME

HAIR STYLIST
LASH EXTENSION ARTIST
MASSAGE THERAPIST
NAIL TECHNICIAN
ESTHETICIAN
BRIDAL STYLIST

MINIMUM QUALIFICATIONS

- HIGH SCHOOL DIPLOMA/GED
- UP TO DATE LICENSE/MANAGER'S LICENSE OR CERTIFICATION FOR THE SERVICE YOU OFFER
- LIABILITY INSURANCE

FULL OCCUPANCY

AT SALON 501, WE OFFER A FULL OCCUPANCY POSITION FOR CONTRACTORS. THIS POSITION WILL GIVE FULL RANGE FOR HOURS OF OPERATION WITHIN SALONS OPERATING HOURS AS WELL AS A PERSONAL STATION AND BACK ROOM STORAGE.

HALF OCCUPANCY

AT SALON 501, WE OFFER A HALF OCCUPANCY POSITION FOR CONTRACTORS. MONDAY-WEDNESDAY, THURSDAY-SATURDAY OPTIONS ARE AVAILABLE. THIS POSITION WILL GIVE YOU AN OPPORTUNITY TO PICK WHICH SCHEDULE BEST FITS YOUR LIFESTYLE AND BUSINESS GOALS. EACH CONTACTOR WILL BE SHARING SPACE WITH OTHERS AND WILL NEED TO REMOVE PERSONAL ITEMS AT THE END OF EACH SHIFT.

PER DAY OCCUPANCY

SALON 501 ALSO OFFERS A POSITION FOR CONTRACTORS ONLY SEEKING A FEW HOURS A WEEK OR MONTH. THIS POSITION IS AT PREMIUM PRICE AND IS ONLY AVAILABLE ON A LIMITED BASIS. THIS IS A POSITION THAT DOES NOT OFFER ANY ONSITE STORAGE AND CONTRACTOR WILL BE SHARING SPACE.

\$45+

CORE VALUES

- RESPONSIBILITY
- INTEGRITY
- OPEN-MINDED
- BEAUTY
- BALANCE
- SENSE OF BELONGING

THE VISION

THE SALON 501 TEAM SERVES A DIVERSE COMMUNITY BY SPECIALIZING IN ALL HAIR, SKIN AND NAIL SERVICES THROUGH OUR ONGOING EDUCATION, SO THAT WE CAN BRING A SENSE OF BALANCE, BEAUTY AND BELONGING TO EACH AND EVERY ONE IN OUR SALON.

THE MISSION

MAKING A DIFFERENCE IN OUR COMMUNITY THROUGH OUR GENRE OF HAIR, SKIN AND NAIL SERVICES BY CREATING A COMFORTABLE AND FRIENDLY SPACE WHERE OUR FOCUS IS ACHIEVING LOOKS SPECIFICALLY CATERED FOR EACH GUEST. WE PRIDE OURSELVES ON PAYING CLOSE ATTENTION TO A GUEST'S PARTICULAR NEEDS AND GOALS BECAUSE "BEING YOUR TRUE CONFIDENT SELF-MATTERS!" SALON 501 HAS A STRONG BELIEF IN TAKING CARE OF EACH OTHER IN WHATEVER CAPACITY WE ARE ABLE & TO CREATE CONFIDENCE IN OUR COMMUNITY.

CORE VALUE DESCRIPTIONS

- RESPONSIBILITY
 - EACH PERSON IS EMPOWERED TO TAKE RESPONSIBILITY FOR HIS/HER OWN JOB AND GOALS.
 - BE A POSITIVE CONTRIBUTOR TO THE SERVICES, GOALS, COMMUNICATION AND TEAM DYNAMICS.
 - WE HAVE A SHARED RESPONSIBILITY AND ACCOUNTABILITY TO SPEAK UP AND TAKE THE INITIATIVE TO MAINTAIN OUR SALONS' STRONG FOUNDATION.
 - BE A POSITIVE LEADER OF CHANGE WITHIN SALON 501 AS WELL AS OUT IN OUR COMMUNITY.
 - PUNCTUALITY, SHOW UP ON TIME ("ON TIME" IS ACTUALLY SHOWING UP EARLY)
 - COMMUNICATE PROPERLY SO THERE ISN'T TIME FOR TENSION TO RISE IF THERE IS AN ISSUE.
 - VALUE YOUR CLIENT'S TIME BY PRACTICING AND GETTING FASTER AT YOUR CRAFT OR AT LEAST ADDING ENOUGH VALUE TO MAKE THE TIME THEY SPEND WITH YOU WORTH IT
 - LEARN TO VALUE YOURSELF AND YOUR TIME AND TO KEEP PROMISES TO YOURSELF.
 - GOAL: STOP HITTING SNOOZE. EVERY TIME YOU HIT SNOOZE YOU ARE BREAKING A PROMISE TO YOURSELF.
 - RESPONDS IN A TIMELY MANNER TO MESSAGES AND EMAILS OR SETS CLEAR EXPECTATIONS OF WHEN WE CAN EXPECT TO HEAR FROM YOU.
- INTEGRITY
 - WE ACT WITH INTEGRITY AND HONESTY IN THE WORK THAT WE DO, THE PEOPLE WE INTERACT WITH AND IN THE DECISIONS WE MAKE.
 - WE ARE ACCOUNTABLE TO ONE ANOTHER AND TO THOSE WHOM WE SERVE.
 - DOESN'T SPEAK NEGATIVELY ABOUT NEIGHBORING SALONS OR OUR SURROUNDING SALONS.
 - VALUES SMALL BUSINESS
 - OPEN TO CHANGE
 - WE ARE FAIR & TRUSTWORTHY.
- OPEN-MINDED
 - WE STRIVE TO CONTINUALLY LEARN, IMPROVE, ADAPT AND EVOLVE IN OUR SERVICES, COMMUNICATIONS, OURSELVES AND OUR RELATIONSHIPS WITH A POSITIVE OPEN-MINDED ATTITUDE.
 - DOESN'T TEAR OTHERS DOWN IN ANY WAY.
 - UPLIFTS OTHERS WITH THEIR WORDS
 - UNDERSTANDS THAT WORDS HAVE POWER.
 - ENCOURAGES TEAM MEMBERS AND CLIENTS.
 - RADIATES POSITIVITY.
- BEAUTY
 - WE WANT GUESTS TO HAVE MEANINGFUL AND POSITIVE INTERACTIONS WITH THE SALON 501 TEAM.
 - WE STRIVE TO UNDERSTAND OUR GUESTS' NEEDS AND PROVIDE PERSONAL AND THOUGHTFUL EXPERIENCES, WHILE ALWAYS DISPLAYING RESPECT AND PROFESSIONALISM.
 - UNDERSTANDS THE VALUE OF EACH INDIVIDUAL (SEEING THE WHOLE PERSON AND NOT SEPARATE PIECES)
 - SHOW UP EACH AND EVERY TIME IN A WAY THAT IS PROFESSIONAL AND BEAUTIFUL!

- SENSE OF BELONGING
 - WE APPRECIATE THE VALUE AND DIVERSITY OF OUR TEAM.
 - WE RESPECT, TRUST AND SUPPORT EACH OTHER.
 - WE REALIZE WE ARE A PART OF A LARGER COMMUNITY WITHIN AND OUTSIDE OF SALON 501 AND WE STRIVE TO SUPPORT AND SERVE OUR NEIGHBORS WHENEVER POSSIBLE.
 - BE WILLING TO HELP OTHER TEAM MEMBERS WHEN YOU HAVE DOWN TIME
 - THIS IS THE SERVICE INDUSTRY. IF YOU ARE NOT IN IT TO SERVE OTHERS, LEAVE.

BRAND STANDARDS

- HOURS AVAILABLE FOR OPERATION: MON-SAT. 7AM-10PM
 - (THIS JUST MEANS CLIENT APPOINTMENTS CAN BEGIN AT 7 AM AND THE LAST APPOINTMENT ENDS BY 10PM. WE ASK THAT THE BUILDING BE LOCKED BY 10 PM EVERY NIGHT.)
- EACH STYLIST WILL RECEIVE A KEY TO THE SALON.
- EACH STYLIST WILL HAVE STORAGE PROVIDED TO THEM IN THE SALON BACKROOM AND ARE ASKED TO KEEP THAT SPACE CLEAN AND FRESH AS WE ARE AN OPEN CONCEPT SALON.
- CONTRACTORS ARE REQUIRED TO SHOW UP IN A PROFESSIONAL MANNER IN THE SALON THAT ALIGNS WITH OUR VALUES AND BRANDING.
- SALON 501 ENCOURAGES EACH CONTRACTOR TO CARRY A RETAIL LINE. AS A BRAND STANDARD, SALON 501 HAS RETAIL SPACE IN RECEPTION AREA TO DISPLAY RETAIL FOR A MORE INTERACTIVE EXPERIENCE FOR EACH GUEST.
- ALL STATIONS INCLUDE A CABINET OF DRAWERS AND AN UPPER CABINET MOUNTED BY THE MIRROR AS WELL AS CUTTING MAT AND STYLING CHAIR.

RENTAL AMENITIES

- CHEMICAL CAPES AND TOWELS, NAIL SERVICE TOWELS AS WELL AS ON SITE LAUNDRY
- FACIAL WAX, WAX POT, CLEANSER & ALOE
- BACKBAR SHAMPOO & CONDITIONERS (THIS IS A LIMITED STOCK OF PRODUCTS FOR EACH TENANT TO USE IF THEY WISH)
- VARIETY OF PERM RODS AND HOT ROLLERS
- CHILD BOOSTER SEATS
- PROFESSIONAL WEBSITE, SOCIAL MEDIA, YELP AND GOOGLE MY BUSINESS PRESENCE.

GUEST EXPERIENCE OPPORTUNITY

- GUEST AMENITIES WILL INCLUDE
 - FRESH SNACKS, BAKED GOODS ON SPECIAL DAYS, FRUIT SNACKS/CANDY/ETC
 - FILTERED WATER, SODA, COFFEE, TEA, COFFEE CREAMER
 - PHONE CHARGERS
 - WI-FI
 - WARM & INVITING RETAIL/RECEPTION AREA

SALON CLEANLINESS

- ALL TEAM MEMBERS ARE REQUIRED TO CLEAN UP AFTER THEMSELVES DAILY INCLUDING:
 - WASHING YOUR COLOR BOWLS, BRUSHES, TOOLS/UTENSILS AND PUTTING THEM AWAY BEFORE TAKING A BREAK OR LEAVING THE SALON
 - CLEANING YOUR STATION BEFORE TAKING A BREAK OR LEAVING THE SALON
 - CLEANING THE SHAMPOO BOWLS/CHAIRS AFTER EACH OF YOUR GUESTS
 - CLEANING UP AFTER YOUR GUESTS IN RECEPTION AREA ETC
 - BE MINDFUL OF OUR COMMUNITY SPACE. KEEP GUESTS' FRIENDS AND FAMILY THAT ARE NOT GETTING ANY SERVICES DONE TOO MINIMUM OR NONE AT ALL. THIS QUICKLY CREATES AN INCONVENIENCE FOR OTHER STYLISTS.
 - DOUBLE BOOKING CAN BE A HELPFUL THING FOR YOUR SCHEDULE, IT ALSO CAN CAUSE CONFLICT WITH OTHER RENTERS. MAKE SURE THAT YOU ARE USING THE SPACE THAT YOU ARE RENTING OUT AND KEEPING THE USE OF OTHER STYLISTS' AREAS TO A MINIMUM OR NOT AT ALL.